



Department of Planning – Policies and Procedures

Date: July 10 2019

RE: LPG APPLICATIONS, FIT-OUTS AND ADDITIONAL INFO

LPG Applications

As a reminder, LPG documents are required to be submitted with the main building application as we no longer accept separate LPG applications. We will allow the LPG documents to be submitted at any time before the CO is granted for the building, similar to Truss documents. We note some of you may have forgotten, so we have been disapproving your separate LPG applications and adding the drawings to the main permit number. Gas companies will still be able manage their projects and inspections for LPG projects by being added to the main permit in OPS.

Example: When you are ready to apply for LPG, select the permit number for the main building, eg B19-1234. You will need to create two plan reviews.

- First plan review – “Liquid Petroleum Gas” – “General”.
- Second plan review – “Gov – Petroleum Inspectorate” – “General”.

Select a Plan Review

LIQUID PETROLEUM GAS GENERAL Add Plan Review Print Screen

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Select a Plan Review

GOV- PETROLEUM INSPEC* GENERAL Add Plan Review Print Screen

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FIT-OUTS

Please note planning permission and planning final inspections are no longer required for fit-out applications. You are only required to apply for a permit application. If you are changing the use of the unit, planning permission will be required. If you are increasing or decreasing the number of units for your fit-out or making any external alterations or additions, planning permission is required. If in doubt, please email planning.dept@gov.ky and the Planner on Duty will advise if planning permission is required.

OTHER INFORMATION

1. Please remember to let us know if you have changed your email address or phone number so we can update OPS.
2. Remember to have a printed copy of your plans on site for inspectors to view