



# Construction Operations Plan

## **TEMPLATE A - HOUSES & DUPLEXES**



DEPARTMENT OF PLANNING  
Cayman Islands Government

February 2023

**Note**

This document is to be prepared and completed in conjunction with the Department of Planning's Construction Operations Plan Guidelines. Once completed, please upload this document via the Online Planning System (OPS).

Please note the completed template must be approved by the Director of Planning prior to construction commencing.

# Construction Operations Plan Template A

## Project Details

Site address (Block and Parcel):

Site address (Street Address):

Project number (i.e. P22-0000):

Project Description:

Date of approval letter:

## Applicant Details

Applicant name:

Agent (where applicable):

Agent Trade & Business License:

Applicant address:

Applicant email:

Applicant phone:

Site Owner:

## On site contact person responsible for Construction Operations Plan compliance

Name:

Contact number:

After hours contact number:

## Contact person in control of the site (if different than above)

Name:

Contact number:

After hours contact number:

## Construction Works

Is construction in stages?                      Yes                      No

If Yes, give details including proposed dates

Demolition

Excavation

Construction

Is your company in control of the site during this stage of work?                      Yes                      No

If No, provide details for each stage

Demolition

Excavation

Construction

I                      have authorisation and delegation to sign this Construction Operations Plan on behalf of the Company listed above, and on behalf of the Owner and Applicant, and I take responsibility for ensuring compliance with our commitment specified herein.

Signed                      Date

### **Site Owner**

Signed                      Date

### **Applicant**

Signed                      Date

# 1. Element One: Public Safety, Amenity & Site Security

## Objectives

- To ensure the general public is adequately protected from activities occurring on buildings sites.
- The developer has documented strategies to provide a safe and secure job site.
- The building site kept neat and tidy to maintain public safety and local amenity.

Requirements	Measures to be implemented	Further information
<b>Safety and Security</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Security measures;</li> <li>• Traffic controls;</li> <li>• Lighting; and</li> <li>• Material storage and preventing unsafe sites (sharp objects, dangerous holes etc).</li> </ul>		<i>Refer to section 1.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>
<b>Public Realm</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Public protection from construction activities; and</li> <li>• Prevention of damage to footpaths, roads, kerbs etc</li> </ul>		<i>Refer to section 1.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>

Requirements	Measures to be implemented	Further information
<b>Street Space Occupation and Site Appearance</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Pedestrian access;</li> <li>• Securing materials; and</li> <li>• Truck cleansing.</li> </ul>		<i>Refer to section 1.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>

Attach any additional documents as necessary.

Signed

Date

## 2. Element Two: Noise and Vibration Controls

### Objectives

- To minimise the impact of noise and vibration on the immediate neighbourhood.
- To minimise the likelihood of damage to adjacent buildings and structures.

Requirements	Measures to be implemented	Further information
<b>Noise and Vibration Controls</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"><li>• Noise and vibration reduction and mitigation measures;</li><li>• Noise associated with machinery, equipment, vehicular movement etc;</li><li>• Duration of noise; and</li><li>• Prevention and damage to adjacent property.</li></ul>		<i>Refer to section 2.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>

Attach any additional documents as necessary.

Signed

Date

# 3. Element Three: Air and Dust Management

## Objective

That air quality (airborne dust and pollutants) in and around a construction site is maintained at acceptable levels throughout the construction period.

Requirements	Measures to be implemented	Further information
<b>Air Quality</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Discharge of smoke fumes, proximity of air intake vents; and</li> <li>• Maintenance and service of equipment.</li> </ul>		<i>Refer to section 3.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>
<b>Dust Management</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Vehicular movements from trucks and vehicles;</li> <li>• Requirement for materials cut in-situ;</li> <li>• Equipment causing excessive dust, stockpiles, loose material, perimeter fencing; and</li> <li>• Dust suppression techniques.</li> </ul>		<i>Refer to section 3.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>

Attach any additional documents as necessary.

Signed

Date



## 4. Element Four: Stormwater and Sediment Control

### Objectives

- Prevent stormwater entering adjoining properties
- Ensure sediment from the building site is retained on-site during construction work
- Prevent contamination of, or damage to, stormwater drains and waterways

Requirements	Measures to be implemented	Further information
<b>Stormwater Control</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Prevention of stormwater entering adjoining properties;</li> <li>• Capture and filtering of stormwater; and</li> <li>• Site water retention.</li> </ul>		<i>Refer to section 4.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>
<b>Sediment Control</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Cleaning of equipment / trucks;</li> <li>• Mud on roads; and</li> <li>• Management of contaminated / polluted water.</li> </ul>		<i>Refer to section 4.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>

Attach any additional documents as necessary.

Signed

Date

# 5. Element Five: Waste and Materials Reuse Management

## 5.1 Objectives

- Maximise the re-use and/or recycling of construction materials.
- Waste material to be collected and stored on site until removed.

Requirements	Measures to be implemented	Further information
<b>Waste Minimisation and Materials Reuse Management</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Minimising waste (purchasing and reuse);</li> <li>• Maximising recycling of construction materials; and</li> <li>• Separation of recyclable materials onsite.</li> </ul>		<i>Refer to section 5.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>
<b>Waste Collection</b>  <i>Matters to consider include:</i> <ul style="list-style-type: none"> <li>• Waste collection hours and access;</li> <li>• Removal of hazardous or dangerous materials; and</li> <li>• Prevention of littering (construction materials packaging, food and drink containers etc)</li> </ul>		<i>Refer to section 5.3 of the Construction Operations Plan Guidelines for more details on measures to be implemented.</i>

Attach any additional documents as necessary.

Signed

Date



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Cayman Islands Government  
PO Box 113  
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CAYMAN ISLANDS**

February 2022



**DEPARTMENT OF PLANNING**  
Cayman Islands Government



**CAYMAN ISLANDS  
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