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**CAYMAN ISLANDS  
Department of Planning**

3 October 2019

Dear Sir/Madam,

**RE: Department of Planning- Plan Review and Inspection Lead Time**

We regret to inform you that due to circumstances beyond our control the Department has had to revise our plan review timelines. Please note this time line starts when the plan review is assigned and is based on **working days**. The timelines **do not** include the administration time to process permits or weekends.

The timelines are **approximate** and may be affected by circumstances beyond our control.

The revised time-frames listed below are effective 4 October 2019:

**New Submittals for Houses/Duplex (R3) (15 working days)**

- a. New Application inclusive of:
- b. Solar
- c. Generator/Fuel Tank
- d. Pool
- e. Cabana
- f. LPG Application
- g. Fire Protection (Fire Alarm, Fire Sprinkler, and Kitchen Hood Suppression) If provided
- h. Resubmittal/Modification (10 working days)
- i. Revisions/Modification (10 working days)
- j. Foundation Permit (after full review – (5 working days)

**New Submittal of Major Commercial /Multi-Family/ Change of Use (35 working days)**

- a. New application inclusive of:
- b. Solar
- c. Generator/Fuel Tank
- d. Pool
- e. Cabana
- f. LPG Application
- g. Fire Protection (Fire Alarm, Fire Sprinkler, and Kitchen Hood Suppression)

- h. Resubmittal/Modification (15 working days)
- i. Revisions/Modification (15 working days)
- j. Foundation Permit (after full review – (10 working days)

**Fit-Out (15 working days)**

- a. New application
- b. Resubmittal/corrections (10 working days)
- c. Revisions/Modification (10 working days)

**Elevator (10 working days)**

- a. New Application
- b. Resubmittal/Corrections (5 working days)
- c. Revisions/Modifications (5 working days)

**Third-Party review (15 Working Days)**

- a. New Application
- b. Resubmittal/Corrections (10 working days)
- c. Revisions/Modifications (10 working days)

**Other Review (10 working days)**

- a. Pools submitted alone
- b. Generator/Fuel Tank submitted alone
- c. LPG submitted alone
- d. Trusses
- e. Small Electrical submission
- f. Building Permit Extension/Renewals
- g. Alternate Materials and Methods
- h. Code Modification
- i. Out of Hours review applications- ( 5 working days for processing)

**All Building Inspections (5 working days)**

All building Inspections  
All re-inspections

For additional information, or to obtain a copy of this bulletin, please contact the Department of Planning at (345) 244-6501 or visit our website at [www.planning.ky](http://www.planning.ky).