



Department of Planning

GUIDANCE NOTE

GN 0014- January 2020

SUBMISSION REQUIREMENTS FOR A DEMOLITION PERMIT

Purpose

The Department of Planning in an initiative to improve customer service has developed this Guidance Note to aid the applicant with the submission for a Demolition Permit.

Scope

A Demolition Permit is required for the removal of 2 or more structural members coupled with the removal of the exterior envelope of a structure, or the removal of an entire Residential or Commercial Building.

1. Demolition Permit

A pre-demolition plan shall be submitted to the Department of Planning before the start of work.

Submittal Requirements:

- Completed Building Permit application
- Submit a cover letter describing the scope of work for each trade
- A complete set of plans including a Copy of Site Plan
- Schedule of demolition;
- Electrical disconnection;
- Water and Gas & or Sewage disconnection
- Pedestrian protection

Interior Demolition Permit

Interior Demolition Permit is required where the demolition is confined to the interior of the building. The interior demolition of a space does not authorize future use or occupancy of the space.

Submittal Requirements:

Floor Plan containing the following:

- Floor plan of the existing layout showing the scope of work and must include bearing and non-bearing walls, doors, partitions, fixtures, etc.
- Area to demolished must be clearly shown
- Electrical outlets, switches, and fixtures to be removed
- Identify fire-resistive construction such as separation walls, occupancy separation walls, and fire-rated floor and ceiling assembly

An inspection is required after the completion of the Demolition.

Exception:

Accessory structures for residential not having electrical connections such as; sheds, playhouses, and cabanas.

Refer to Section 3303 of the 2016 Cayman Islands Building Code for additional requirements.

Planning permission and a building permit are required should the owner wish to redevelop the site.

Applicable Fees: \$35.00 (\$10.00 OPS Fee + \$25.00 File Retention Fee)

For additional information, please email the Department of Planning at info@planning.gov.ky or call (345) 244-6501 or visit our website at www.planning.ky.