



Department of Planning – Policies and Procedures

BC/04/17

Date: 20 July 2017

RE: DEPARTMENT OF PLANNING REGISTRY OF ENGINEERS

As of September 1, 2017, The Department of Planning will be creating a registry for all engineers of record who will be conducting business with the department.

What do I need to be listed on the registry?

Copy of education credentials
Current professional engineer license from a registered body
Proof of professional indemnity insurance that will cover works in the Cayman Islands
Copy of local trade and business license

What can I Submit?

The registry will allow the engineer of record to submit signed and sealed engineering drawings, geotechnical reports, structural reports, and special inspections/third party inspection (additional requirements will apply).

Can an Engineer of record from overseas conduct business with the Department of Planning?

An Engineer of record from overseas can be placed on the registry, but must have a local architect who shall serve as a local representative.

Can I submit signed and sealed drawings under a company seal?

Each engineer of record working under a company will be given his/her own registration number. A company seal along with the individual registration number shall be affixed to the drawings in the title block along with his/her professional seal and signature.

Is there a registration fee?

There is presently no fee for registration.

Do I re-apply each year?

To remain on the registry, a copy of the current Professional Indemnity Insurance certificate and any other updated information must be provided as they become available.

If you have questions regarding the above, please contact the department at 244-6501.

Sincerely,

A handwritten signature in black ink, appearing to read 'Haroon Pandohie', written over a horizontal line.

Haroon Pandohie, AICP
Director of Planning