

Cayman Islands Government Department of Planning Special Inspections Program

## **Agency Approval Checklist**

- □ I have read the Cayman Islands Special Inspection program document
- □ A copy of a current Cayman Islands Trade and Business License.
- A copy of Professional Indemnity Insurance coverage required by the Cayman Islands Government.
- □ A signed copy of the Special Inspection Agreement.
- A resume for all Professional(s)-In-Charge/ Special Inspector inclusive of copies of relevant certifications and qualifications and experience in the discipline for which they will be conducting inspections.
- □ Special Inspection employee/specialization form
- A completed conflict of interest affidavit by each Professional(s)-In-Charge and inspector.
- □ Two Professional reference Letters for Professional(s)-In-Charge and all Inspector.