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**Cayman Islands Government**

**Department of Planning**

**Special Inspections Program**

**Agency Approval Checklist**

* I have read the Cayman Islands Special Inspection program document
* A copy of a current Cayman Islands Trade and Business License.
* A copy of Professional Indemnity Insurance coverage required by the Cayman Islands Government.
* A signed copy of the Special Inspection Agreement.
* A resume for all Professional(s)-In-Charge/ Special Inspector inclusive of copies of relevant certifications and qualifications and experience in the discipline for which they will be conducting inspections.
* Special Inspection employee/specialization form
* A completed conflict of interest affidavit by each Professional(s)-In-Charge and inspector.
* Two Professional reference Letters for Professional(s)-In-Charge and all Inspector.