



Building Fit-Out Check List

Cayman Islands Government

Department of Planning

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GENERAL REQUIREMENTS:

- Building Permit Application form with **2 copies** of the following.

Architectural/Structural Requirements:

- Site plan indicating location of fit-out on site plan.
- Fit-out floor plan with dimensions showing all changes and/or additions to the existing floor plan (i.e. interior walls, doors, corridors, bathrooms, etc.).

Electrical Requirements:

- Electrical fit-out plan showing all changes and/or additions to the original approved electrical plans. This includes but is not limited to load calculations, panel schedule, riser diagram, and legend.

Plumbing Requirements:

- Plumbing fit-out plan showing all changes and/or additions to the existing plumbing plan. Include all existing plumbing.
- LP Gas Systems, plans including tank size & location, piping and appliances; with separate LP Gas application and permit.

Mechanical Requirements:

- Mechanical fit-out plan indicating new equipment, equipment specifications and any changes to the mechanical system (i.e. grease hoods, exhaust & make-up-air systems, large A/C systems).

Fire requirements:

- Fire sprinklers:** submit details for new installation or any modifications to the existing system.
- Fire alarms:** submit details for new system or any modification to the existing system.
- Grease hood fire suppression systems:** submit details for new system or any modification to the existing system.

Please Note:

1. If no changes, note on the Building Permit Application form and on the drawings that there are no structural, electrical, plumbing or mechanical changes.
2. Any changes from the existing use to another use such as a restaurant, bar, school, daycare, etc., requires prior approval from the Planning Department. Submit a Change-of-Use application through Current Planning on the 2nd floor.